

Agency Lean Training Plan

Who	What	Purpose	Goal*	Status
All Staff	CEO's Lean Overview	Provide 30 minute overview of county's effort and deployment	1 overview session per year (for new employees and existing employees not previously trained)	
Managers/staff as needed	Yellow Belt Training	Train managers and staff on lean tools and responsibilities	All RMA staff trained prior to participating in an event or as a member of a team.	
All Directors and Managers	Champion Training	Train managers on the champions' role in Lean thinking and activities	All Directors complete training; All managers complete training by 2012	
Staff as needed	Green Belt	Train staff to facilitate events throughout the agency/ county	At least 1 employee in each division by 2012	

*Subject to availability of courses offered by the County.